

NFDA Board of Directors Sample Application

NFDA Firm and Individual Members elect the President-elect, Treasurer and Secretary. The President-elect, after completing his or her term, automatically succeeds to the office of the President. The State Association Representatives elect the At-large Representatives to the Board of Directors. [Click here for additional information on the NFDA Board of Directors Call for Candidates.](#)

You may also access the [Application and Printable Sample Form](#) for use in preparing your responses to the questions included on this application.

You may go back and edit and/or complete your answers anytime before 5 p.m. Central Time on February 3, 2025.

If you choose to go back and edit your answers, you must use the same computer from which you submitted your application.

1. Please select the one (1) open position for which you are applying:

- NFDA President-elect (one-year term of service 2025-2026)
- NFDA Treasurer (one-year term of service 2025-2026)
- NFDA Secretary (one-year term of service 2025-2026)
- NFDA At-large Representative (two-year term of service 2025-2027)

2. Please complete:

Name

Funeral Home

Address

Address 2

City/Town

State/Province

ZIP/Postal Code

Country

Email Address

Phone Number (with area code)


3. Additional Information:

**NFDA Member ID Number
(found on your membership card)**

Cell Phone Number (with area code)

Fax Number (with area code)

4. Please upload your headshot here. This will be used on the website and in publications:

 Upload a file

5. List your education/certification(s)/license(s), including dates and granting organizations or jurisdictions.

6. List your experience with any other national funeral service organizations, including positions held and dates of service on committees, task forces, work groups and governing boards.

7. List your experience with state and or local funeral service organizations, including positions held and dates of service on committees, task forces, work groups and governing boards.

8. List your experience with any other non-profit organizations, including positions held and dates of service on committees, task forces, work groups and governing boards.

9. A description of your employment history in funeral service, including positions held and dates of employment.

10. A biographical sketch/campaign statement informing the reader about who you are, what you have to offer, your skills, experiences and interests you feel you would bring to the Board of Directors that would benefit NFDA and its members.

(Limit to 500 words – subject to verbatim publication in NFDA print and/or electronic communications).

12. What are some key opportunities, in your view, for NFDA to add greater value to members in their professional and personal lives?

13. What do you see as two of the biggest challenges for funeral service in the next five (5) years?

14. What do you see as two of the biggest challenges for NFDA in the next five (5) years?

15. Have you ever been convicted of a crime (except traffic violations, unless it is driving under the influence)?

- Yes
- No

If yes, please explain:

16. Are you involved in any business or personal pending litigation?

- Yes
- No

If yes, please explain:

17. Have you or a funeral home you have been/are affiliated with been found by a State regulatory board to be in violation of State laws or regulations?

- Yes
- No

If yes, please explain:

18. Have you filed for bankruptcy or foreclosures in the last seven (7) years?

- Yes
- No

If yes, please explain:

19. Do you have any delinquent tax filings and/or payments due?

- Yes
- No

If yes, please explain:

Professional References

Please provide two (2) professional references, including names, addresses, telephone numbers and how long you have known each reference

Professional Reference #1 Contact Information:

Name

Address

Number

Relationship Duration

Professional Reference #2 Contact Information:

Name

Address

Number

Relationship Duration

Personal References

Please provide two (2) personal references including names, addresses, telephone numbers and how long you have known each reference

Personal Reference #1 Contact Information:

Name

Address

Number

Relationship Duration

Personal Reference #2 Contact Information:

Name

Address

Number

Relationship Duration

Acknowledgements & Certifications:

I hereby acknowledge that I have read the following information:

- [NFDA Board of Directors Responsibilities and Composition](#)
- [NFDA Board of Directors Application & Election Process](#)
- [Leadership Commitment to NFDA's Mission, Values and Vision](#)
- [NFDA Board of Directors Position Descriptions](#)
- [NFDA Code of Professional Conduct](#)
- [NFDA Bylaws](#)

I hereby acknowledge that I have read and agree to abide by:

- [NFDA Officer Candidate Guidelines](#)
- [NFDA At-large Representative Candidate Guidelines](#)

24. By providing my electronic signature below, I certify that all information stated in this application is true and complete to the best of my knowledge. I authorize NFDA to verify the information provided in this application, including but not limited to conducting background, criminal and credit reports. I authorize NFDA to record my interview.

If you are nominated, your photo, biographical information and campaign statement may be published verbatim in NFDA print and electronic publications and on NFDA's website.

Type Name for Candidate Electronic Signature Here:

All candidates will provide a video response to one question as part of the application process. This response will be added to your Candidate Profile on the ndfa.org website. **You are limited to two minutes for your video reply.** Your video will not be edited unless you exceed your time, then it will be edited to two minutes.

All candidates are asked to provide a video response to the following question:

What do you see as your strongest asset or strength, that will help NFDA reach its goals?

Record your response using one of the following media formats:

- Audio Video Interleaved (.avi)
- MPEG-4 (.mp4)

OR provide a link to YOUR YouTube/Vimeo media channel

