

13625 Bishop's Drive Brookfield, WI 53005, USA Phone 800-228-6332 Fax 262-789-6977 www.nfda.org

Approved by:		Date:
Manual Shipped to: WK	НМ	Date Shipped:

NFDA Staff Use ONLY

CPC Application • Canadian candidates only



Certified Preplanning Consultant Seminar & Exam April 8-9, 2013 • Toronto, Canada

Hilton Garden Inn Toronto Airport 3311 Caroga Drive, Mississauga • 905-678-0041 Suggested deadline March 11
Seminar Fee: \$450
U.S. Dollars on U.S. Bank

Host: FamilySide Assurant Life of Canada

Entire application must be completed for	processii	na. Please type d	or print.			
Name (+ CFSP if applicable) As name should appear on CPC certificate						
Position Title						
Firm Name						
Firm Address						
Firm City Province Postal Code						
FD License #/s & Provinces				Firm Telephone		
CFSP number if applies				Fax		
Insurance License #/s & Provinces			Email			
Credit Card #:	Payment by Checks		ck: #			
□AM EX □MasterCard □VISA □Discover	Card □VISA □Discover		Total Fee Submitted: \$			
Credit Card Expiration Date:	Name on		edit Card:			
Signature						
Send CPC Manual & correspondence to (che	ck one):	□ Work	☐ Home	☐ Home Address (see page 2)		
Certification renewable every 4 years; 6 hours per year of educational and approved related activities to equal the 24 hours for renewal.						
□ CPC. Actively involved in direct advance selling of funeral goods and services to the public for complete funerals as permitted by state or provincial law. Funeral directors: no employment minimum in field. Non-funeral directors: verifiable 12-month minimum employment in field prior to date of application. □ Associate CPC. Does not sell funerals to the public. Activity involved in the funeral preplanning field as supervisor, managing instructor, or other type of preplanning-related position. Verifiant 12-month minimum employment in the preplanning field prior date of application.						
2. Eligibility Verification. By immediate supervisor or by applicant if applicant is firm owner.						
a. Applicant start date with firm						
b. Applicant current title						
c. Applicant meets state statutory criteria to sell preneed funeral goods and se			ervices.	☐ Yes (CPC)	☐ No (Associate CPC)	
d. Applicant is a minimum of 18 years of age. As immediate supervisor of the applicant named above, I verify for purposes of the CPC certification program that applicant is a current employee of this firm and attest to the accuracy of items 2 (a) through (d) above. Supervisor please complete items 2 (e) through (g) below. Note If you as the applicant named above are the firm owner, sign here and go directly to Section #3 below.						
Applicant/Owner Signature				[Date	
e. PRINT supervisor's name and title:						
f. PRINT name of firm						
g. Supervisor's Signature Date:					ate:	
3. Education. List schools, locations & dates of completion; certificates or degrees earned; related training.						
Post-Secondary Education						
Certificate or Degree						
Related Training						

8. CPC Code of Ethics. Intent to comply with CPC Code of Ethics required. Read and sign below to signify intent.

Service to Families

- I will treat the information shared with me during the preplanning interview with confidentiality and integrity.
- I will offer my services to all without regard to religion, race, color, national origin, sex, sexual orientation or disability.
- I will at all times maintain the standards and obligations of the funeral home that I represent.
- I will provide my client with detailed price lists of services and merchandise before he or she selects services or merchandise, and at the conclusion of the funeral arrangement conference will provide a written statement listing all of the services and merchandise that have been purchased.
- I will properly account for and remit any monies, documents or personal property belonging to others that come into my possession.
- I will answer any questions the client may have pertaining to the preneed agreement, including any guarantees and representations, and will attempt to resolve any problems efficiently and fairly and with due consideration given to the views and concerns of the client.

to, travel expenses, cancellation fees, lost wages, inconvenience, and other related costs.

Obligations to the Public

- I will make no representation, written or oral, that may be false or misleading or that is likely to defraud or deceive the public.
- I will abide by the provisions of the NFDA CPC Statement of Use regarding the appropriate and responsible use of the CPC designation.
- I will continue my professional education in this field.
- I further pledge to conduct myself at all times in a manner that deserves the public trust.

Obligations to the Government

- I will continue to hold all necessary licenses to engage in providing preneed services and products in the state or states in which I practice.
- İ will maintain my accountability to the client by complying with all applicable state and federal regulations and standards governing funeral preplanning, trust and insurance funding for funerals, and consumer protection.

Submission Instructions. I have read and pledge to comply with the CF information on or attached to this CPC Application is true and verifiable every four years, that I must meet renewal requirements, and that a fee	e. I understand that the CPC designation is renewable
Applicant Signature_	Date
MAIL or FAX completed application + fee (US \$; credit card # if faxed) to: NFDA CPC US. Fax 1-262-789-6977 (if faxed, please also mail original). Please retain a copy.	Program, 13625 Bishop's Drive, Brookfield, WI 53005-6607,
If you require special services, call a Member Services Representative at 800-228-633 Cancellation. Cancellation must be in writing and is subject to a \$50 cancellation fee OR a Substitutions permitted for pre-approved candidates only. NFDA reserves the right to cancel	pplication fee may be applied to another CPC option.

circumstances arise that result in the cancellation of a seminar, candidates will have the option to either receive a full refund or transfer to another CPC option. NFDA's liability for any cancellation is limited to a refund of the CPC application fee and shall not extend to any other claims including, but not limited