**2025 NFDA Leadership Conference**

*Summary Report*

## **Send a thank you note to your supervisor or leadership that includes:**

* General information about the meeting
* Your appreciation for attendance

## **Educational Goals**

The goals that I set before attending the NFDA Leadership Conference were:

* + [List goals here]

1. **Session Overview**

My participation met all these goals and also gave me the opportunity to discuss [Enter specific valuable conversations you had] and best practices with fellow funeral service professionals.

Presenter: [Add name of presenter]

Session Name: [Add name of session]

Summary:[Summarize in your own words]

## My major takeaways:

[Describe session, what you learned, and how you can apply in your role or within your organization].

## Action item(s):

[Describe actions that you intend to pursue within your organization.]

*Repeat this for each session attended.*

## **Networking Opportunities**

Networking event title: [Give description here] (ex. Welcome Reception, Tour, etc.)

Event summary: [Summarize in your own words]

## My major takeaways:

[Describe any best practices or tips that were learned or re‐emphasized]

## Action item(s):

[Describe actions that you intend to pursue with information learned]